

**SPECIAL MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

Thursday, April 30, 2020
1:30 p.m.

via Zoom Teleconference
<https://zoom.us/j/92005425579>
or
1 (346) 248-7799

Meeting ID: 920 0542 5579

AGENDA

CALL TO ORDER..... Commissioner Liotta

ROLL CALL..... Commissioner Liotta

Chairman Liotta will appear remotely via Zoom teleconference.
Commissioner Russell will appear remotely via Zoom teleconference.
Commissioner Tilly will appear remotely via Zoom teleconference.

Open Meeting Act Statement..... Commissioner Liotta

This meeting is also being conducted under the new emergency provisions of the Open Meeting Act, as amended by SB 661 on Wednesday, March 18, 2020.

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION.

1. Discussion and Possible Vote to Approve Minutes

The minutes of the April 23, 2020, Special Meeting of the Commission will be considered for approval.

2. NOTICE OF ASSESSMENT RATE – July 1, 2020 through June 30, 2021 – MULTIPLE INJURY TRUST FUND ASSESSMENT per 85A O.S. § 31.

The Multiple Injury Trust Fund (MITF) assessment rate to be charged in accordance with 85A O.S. § 31 for the four-quarter period of July 1, 2020 through June 30, 2021, is seven percent (7.00%).

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the 7% rate, or not approving the 7% percent rate.

3. **Discussion and Consideration of Proposed Lease for 3rd Floor Office Space for Fiscal Year 2021**

The Commission will discuss and consider the renewal of a lease with the Office of Management and Enterprise Services (OMES) for the 3rd Floor office space in the Denver Davison Building for FY 2021 in the amount of \$84,948.00.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the lease with OMES in the amount of \$84,948.00, or not approving the lease.

4. **Discussion and Consideration of Renewal of the IT Shared Services Agreement between the Commission and the Office of Management Enterprise Services for Fiscal Year 2021**

The Commission will discuss and consider renewing IT Shared Services Agreement with the Office of Management Enterprise Services for FY 2021, encumbering funds totaling \$235,138.64, as follows:

OMES ISD		FY2021			
IT Service	Unit	Quantity	Rate Basis	FY21 Unit Price	Unit FY2021*
ERP - Financial Services	Per Employee	5	Annual	\$0.00	\$0.00
ERP - HCM	Per Employee	48	Annual	\$78.00	\$3,744.00
Essential Desk-Desk or Laptop	Per Employee	48	Annual	\$680.00	\$32,640.00
Essential Network-100Mb	Per Employee	48	Annual	\$120.00	\$5,760.00
Essential Voice-Standard Phone	Per Employee	48	Annual	\$240.00	\$11,520.00
Maintenance - Application Maintenance	IT Rate	12	Month	\$11,756.82	\$141,081.84
Plus Desk-Additional Devices	Per Employee	28	Annual	\$680.00	\$19,040.00
Plus Network - Site Connectivity		1.5	Annual	\$3,528.00	\$5,292.00
Plus Network - WAP Management	WIFI Access	9	Month	\$168.00	\$1,512.00

Plus Network-100Mb	Bandwidth Per Computer	58	Annual	\$120.00	\$6,960.00
Plus Voice - Addition Std Phone		30	Annual	\$240.00	\$7,200.00
Plus Voice-Conference Phone	Number of Units	1	Annual	\$345.60	\$345.60
Plus Voice-Expansion Module		1	Annual	\$43.20	\$43.20
Plus-Adobe Acrobat Pro	Number of Subscriptions	2	Annual	\$0.00	\$0.00
Physical Midrange Server		2.66	Annual	\$0.00	\$0.00
Virtual Midrange Server		1.5	Annual	\$0.00	\$0.00
Maintenance - Storage (per GB) (From App Maint)		0	Annual	\$3.36	\$0.00
Grand Total					\$235,138.64

The Agreement signed in 9/20/16 continues until such time as modified or terminated.

Possible Action:

Possible action may include: taking no action, continuing the matter, approving or not approving renewal of the Shared Services Agreements with the Office of Management Enterprise Services for FY 2021 and encumbering funds in the amount of \$235,138.64.

5. **Discussion and Possible Action Regarding Objectstream Phase II Amended Agreement**

Discussion regarding the proposed amended agreement with Objectstream for implementation of Phase II of the CaseOK project. On April 2, 2020 the Commission approved the agreement and it was submitted to Objectstream. The Commission will consider proposed changes made by Objectstream to the agreement.

Possible Action:

Possible action may include, but is not limited to: taking no action, approving the amended agreement as presented to submit to Objectstream; approving the amended agreement as modified in the meeting to submit to Objectstream; continuing the matter, or taking other appropriate action within the Commission's authority.

6. **Discussion and Possible Action Regarding Operation of the Workers' Compensation Commission and Agency Concerns Related to COVID-19**

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving a plan(s) regarding operations of the Workers' Compensation Commission in response to the threat of COVID-19.

7. **Announcements**

The Commission's next special business meeting is Thursday, May 7, 2020, at 1:30 p.m. The Commission's next dual advisory meeting is Thursday, May 7, 2020, at 2:00 p.m.

ADJOURNMENT.....Chairman Mark Liotta